

C.U.SHAH UNIVERSITY

Winter Examination-2015

Subject Name : Human Resource Management**Subject Code :** 4MS04HRM1**Branch :** Masters in Applied Management**Semester:** IV **Date:** __19__/_11__/_2015__ **Time:** __2:30_To_5:30__ **Marks:** 70

Instructions:

- (1) Use of Programmable calculator & any other electronic instrument is prohibited.
 - (2) Instructions written on main answer book are strictly to be obeyed.
 - (3) Draw neat diagrams and figures (if necessary) at right places.
 - (4) Assume suitable data if needed.
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- Q-1** **Attempt the following questions:** **(14)**
(MCQ/Short Type of Questions=1 mark*14=14 marks)
- a) Human Resource Management deals with funds and finance management in a business. 01
A. True
B. False
- b) What is not included amongst the scope of Human Resource Management? 01
A. Training
B. Compensation
C. Investments of funds.
D. Recruitment.
- c) Which of the below mentioned point is not the purpose of interview? 01
A. To judge the skills and abilities of a candidate.
B. The select the best candidate.
C. To test the knowledge of the candidate.
D. To point out the weaknesses in a candidate.
- d) Define Human Resource Management. 01
- e) Which of the following is not an internal source of recruitment? 01
A. Transfers.
B. Promotions.
C. Campus Recruitment.
D. Friends and relatives of Employees.
- f) What is the nature of Selection? 01
A. Positive
B. Negative.
- g) MBO stands for: 01
A. Management by objectives.
B. Marketing by objectives.
- h) Mention any two types of tests. 01
- i) State any two external sources of recruitment. 01
- j) Define Job Analysis. 01



- k) Which is not a part of selection process? 01
 A. Reference check.
 B. Training.
 C. Screening of applications.
 D. Medical Examination
- l) State the meaning of Job Description. 01
- m) Mention any two duties of Human Resource Manager. 01
- n) State any one advantage of conducting interview. 01

Attempt any four questions from Q-2 to Q-8

- Q-2 Attempt all questions (14)**
 a. Explain the concept of SWOT Analysis. 07
 b. Explain in detail various sources of Recruitment. 07
- Q-3 Attempt all questions (14)**
 a. Explain the duties of Human Resource Manager. 05
 b. What are the uses of Application Form? 05
 c. State the uses of information collected via Job Analysis. 04
- Q-4 Attempt all questions (14)**
 a. Write a note on Big Five Personality Model. 07
 b. Explain the steps involved in MBO process. 07
- Q-5 Attempt all questions (14)**
 a. Explain the basic concept of Testing. 05
 b. Write a note on Performance Management. 05
 c. Explain various methods of Online Testing. 04
- Q-6 Attempt all questions (14)**
 a. Write a note on Background Verification and Reference Check. 07
 b. Write a detailed note on Training process. 07
- Q-7 Attempt all questions (14)**
 a. Write a note on Orientation. 05
 b. Write a note on Corporate Level Strategies. 05
 c. Explain the meaning of : 04
 1. Job Enlargement.
 2. Job Rotation.
- Q-8 Attempt all questions (14)**
 a. Discuss the steps involved in appraising Performance. 07
 b. Explain the types of Tests. 07

